



Onalaska Fire Department

Lewis County Fire District #1

PO Box 100, 1733 State Route 508, Onalaska WA, 98532

(360)-978-4182 / Fax: (360)-925-3966

Board Of Fire Commissioners Special Meeting Minutes June 25, 2026

Physical location of 1733 ST RT 508

The regular meeting of the Board of Commissioners was rescheduled from June 18 to the Special BoC Meeting on June 25th at 1630. The Special Board of Commissioners meeting was called to Order by Commissioner Carol Brock due to Commissioner Miles running a few minutes late, at 1639 hrs., followed by Pledge of Allegiance

Board of Commissioners in attendance – Commissioner Tim Miles Chairman, Commissioner John Faber, and Commissioner Carol Brock.

Chief – Brad Flexhaug

Administrative Assistant- Kim Lawrence

Additional attendees are on the sign-in sheet.

Public Comments: No public attendance.

Approval of Agenda: Kim Lawrence presents today's Special Meeting agenda. Commissioner Faber made a motion to approve today's Special Meeting agenda. Commissioner Brock seconded the motion. Motion carried with all members voting in the affirmative.

Prior Meeting Minutes:

The Board reviewed May 21, 2026, BoC meeting minutes. Commissioner Faber moved to approve May 21, 2026, BoC meeting minutes. Commissioner Brock seconded the motion. Motion carried with all members voting in the affirmative.

Fund Reports: Kim Lawrence presented to the Board for review May 2026 Treasure Fund reports that show the ending balance for the month of May to be: General Fund \$1,409,240.86, EMS Fund \$886,691.74 Bond Fund \$108,725.02 and Columbia Bank \$156,002.28. The combined total for Gen, EMS, and Umpqua Bank is \$2,451,934.88.

Payroll: Kim Lawrence presented the May 2026 payroll in the amount of \$46,466.61 for the Board's review and approval. Commissioner Faber moved to approve the May 2026 payroll in the amount of \$46,466.61 as presented. Commissioner Brock seconded the motion. Motion carried with all members voting in the affirmative.

Warrant Distribution:

GEN-\$42,758.73 EMS-\$31,770.81 Total Imprest Transfer \$74,529.54

Kim Lawrence presented May 21, 2026, to June 24, 2026, Warrant Distribution transfer from the Treasurer account to the Imprest Account in the amount of \$74,529.54. Commissioner



Onalaska Fire Department

Lewis County Fire District #1

PO Box 100, 1733 State Route 508, Onalaska WA, 98532

(360)-978-4182 / Fax: (360)-925-3966

Faber moved to approve the Warrant Distribution, and transferred from May 21, 2026, to June 24, 2026, Treasurer account to the Imprest Account in that amount of \$74,529.54. Commissioner Brock seconded the motion. Motion carried with all members voting in the affirmative.

Chief's Report June 25, 2026

Calls for the month of May 2026 – 43-Fire – 6, EMS - ALS transports – 15, BLS transports 4, Refusals – 7, Service Calls – 4, Other - 7

Mutual aid given- 5x's to District 8, 1x's to District 6

Overlapping calls - 6

Other

Generator

Vehicles

B-1-3 fuel pump failed on mobilization

Ambulance 3 has had A/C repaired

Stations

Roll up door at Station 1-2

Training

In May we had 5 fire trainings and 1 EMS training

2 personnel through EMT class

15 Personnel Red carded

2 Personnel through FF2 class

Meetings

May 26-28 DEM interviews

June 3 - County Fire Chiefs meeting

June 4 - Active Shooter meeting

June 11 - WREMS presentation

June 16 - 911 Operations Board

Upcoming meetings

June 26 - Active Shooter training

July 2 - Active shooter meeting

June 24 - meeting with Dispatch and Motorola

July 21 - 911 Operations Board

Equipment



Onalaska Fire Department

Lewis County Fire District #1

PO Box 100, 1733 State Route 508, Onalaska WA, 98532

(360)-978-4182 / Fax: (360)-925-3966

3. Hurst Jaws of Life, New verses Repair/Curtis Tools Estimate Jaws of life-OVFA.

The BoC reviewed the Curtis Tools estimates. The first estimate is to repair the Cutters in the amount of \$5,052.24. The second estimate is the purchase price for a new Cutter in the amount of \$9,426.28. The BoC discussed the issue of repairing verses purchasing new. Commissioner Faber made a motion to approve the second estimate in the amount of \$9,426.328 for the purchase of a new Cutter. Commissioner Brock seconded the motion. Motion carries with members voting in the affirmative. The District will ask the OVFA to help with Funds.

4. Nicholson—Vote to Add Darrington in January 2027—

The Onalaska BoC may cast only one vote in the Nicholson elections. The BoC discussed which member would serve as the voting representative. The BoC discussed adding Darrington Fire Department to join Nicholsons Washington State Risk Management Group in 2027. Commissioner Miles made a motion to approve Commissioner Brock to be designated as the voter for the BoC Lewis County Fire District1 and the BoC agreed to add Darrington Fire Department into the Nicholsons Washington State Risk Management Group. Commissioner Faber seconded the motion. Motion carries with all members voting in the affirmative. Commissioner Brock will attend the Nicholson meeting July 7th, 2026

Executive Session: Personnel RCW 42.30.110 (1) (G) Executive Session started at 1733 and was called for twenty minutes. At 1753 it was announced that Executive Session needed five more minutes. At 1758 the Executive Session ended. Commissioner Miles' announced that in Executive Session Tyson Simkins was accepted as a volunteer and Melissa Stahl's application was denied. Chief Flexhaug is to contact both parties.

Good of the Order- 4th of July BBQ at 6:30 pm. Potluck Commissioners, employees, and volunteers with their families are invited.

Adjournment: With no other business present, Commissioner Miles adjourns the meeting at 1807hrs. These are the minutes of June 25, 2026, the Lewis County Fire Protection District #1 meeting, hereby approved as written on this 16 day of July 2026.



Onalaska Fire Department

Lewis County Fire District #1

PO Box 100, 1733 State Route 508, Onalaska WA, 98532

(360)-978-4182 / Fax: (360)-925-3966

OVFA REPORT-Kim Lawrence presented the OVFA Report. The Car Show is coming together. The OVFA will be maintaining the Welcome to Onalaska Sign.

Unfinished Business:

1. **Generator- Generator-** Travers Electric has not had much contact with the Department after their Estimate was chosen. Chief Flexhaug would like to see the Generator in its permanent location before the Car Show in August. Chief Flexhaug will contact Travers Electric to see when they can start the prep work for the Generators' location. If they are not compliant the District will investigate the possibility of an alternate condition of their Estimate.
2. **Newsletter Update-** The BoC all received the Newsletter. They stated that they were very happy with it. The District will continue to provide the public with an annual Newsletter.
3. **Seal Coating Station 1-**The District received two estimates for Sealing Station 1 asphalt. Both estimates that were received are MRSC members. The first estimate received was from Liberty Asphalt Maintenance & Markings. The estimate is for crack repair, sealing with two coats of sealcoating, and stripping in the amount of \$8,804.38. The second estimate received from Sealcoating Services for crack repair, two coats of sealcoating, and stripping in the amount of \$13,488.77. The BoC discussed both estimates. Commissioner Faber made a motion to accept the \$8,804.38 the Liberty Asphalt Maintenance & Markings Estimate. Commissioner Brock seconded the motion. Motion carries with all members voting in the affirmative. Chief Flexhaug was given permission by the BoC to sign a contract with Liberty Asphalt Maintenance & Markings

New Business:

1. **Interfund Cash Transaction-** The Interfund Cash Transaction was made on 5-31-26. The BoC reviewed the Transaction. Commissioner Faber made a motion to approve the Interfund Cash Transaction in the amount of \$32,886.69. Commissioner Brock seconded the motion. Motion carries with all members voting in the affirmative.
2. **Welcome to Onalaska Sign-** After a few years of the Onalaska Alliance not maintaining the Welcome to Onalaska sign the OVFA has decided to take over the task. It has been stained, new dirt placed in the planter, and two fake hanging flower baskets have been placed.



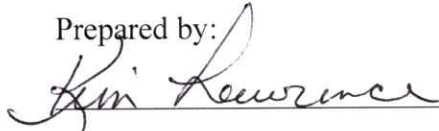
Onalaska Fire Department

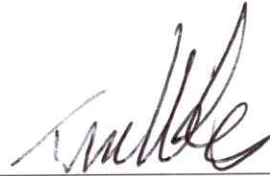
Lewis County Fire District #1

PO Box 100, 1733 State Route 508, Onalaska WA, 98532

(360)-978-4182 / Fax: (360)-925-3966

Prepared by:


Kim Lawrence



Commissioner Chair – Tim Miles



Commissioner – Carolyn Brock



Commissioner – John Faber