



Onalaska Fire Department

Lewis County Fire District #1

PO Box 100, 1733 State Route 508, Onalaska WA, 98532

(360)-978-4182 / Fax: (360)-925-3966

Board Of Fire Commissioners Meeting Minutes

July 16, 2026

Physical location of 1733 ST RT 508

The Regular Board of Commissioners meeting was called to Order by Commissioner Miles, at 1802 hrs., followed by Pledge of Allegiance

Board of Commissioners in attendance – Commissioner Tim Miles Chairman, Commissioner John Faber, and Commissioner Carol Brock.

Chief – Brad Flexhaug

Administrative Assistant- Kim Lawrence

Additional attendees are on the sign-in sheet.

Public Comments: No public attendance.

Approval of Agenda: Kim Lawrence presents today's Regular Meeting Agenda. Commissioner Brock made a motion to approve today's Regular Meeting Agenda. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Prior Meeting Minutes:

The Board reviewed June 25, 2026, BoC Special meeting minutes. Commissioner Brock moved to approve June 25, 2026, BoC Special meeting minutes. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Fund Reports: Kim Lawrence presented to the Board for review June 2026 Treasure Fund reports that show the ending balance for the month of June to be: General Fund \$1,366,453.01, EMS Fund \$957,679.38 Bond Fund \$92,013.14 and Columbia Bank \$152,509.74. The combined total for Gen, EMS, and Umpqua Bank is \$2,476,642.13.

Payroll: Kim Lawrence presented the June 2026 payroll in the amount of \$45,422.96 for the Board's review and approval. Commissioner Brock moved to approve the June 2026 payroll in the amount of \$45,422.96 as presented. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Warrant Distribution:

GEN-\$42,891.05 **EMS-**\$24,848.76 **Total** Imprest Transfer \$67,739.81

Kim Lawrence presented June 25, 2026, to July 15, 2026, Warrant Distribution transfer from the Treasurer account to the Imprest Account in the amount of \$67,739.81. Commissioner



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Brock moved to approve the Warrant Distribution, and transferred from June 25, 2026, to July 15, 2026, Treasurer account to the Imprest Account in that amount of \$67,739.81. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Chief's Report July 16, 2026

Calls for the month of June 2026 – 44,

Fire – 3, EMS - ALS transports – 15, BLS transports – 1,

Refusals – 6, Service Calls – 6, Other – 4, Mutual aid given- 8x's to District 8

Overlapping calls – 10

Other

Generator

Medic 1-3 mobilized to Chelan Hills fire

Brush 1-3 mobilized to B&O fire

Vehicles

B-1-3 fuel pump failed on mobilization

Ambulance 3 has had A/C repaired

Ambulance 4 going to Techmotive for oil leak/ change

Stations

Roll up door at Station 1-2

Training

In June we had 5 fire trainings and 1 EMS training

4 personnel enrolled in FF1 academy

2-3 personnel enrolling in EMT class



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Meetings

June 26 - Active Shooter training

July 2 - Active shooter meeting

June 24 - meeting with Dispatch and Motorola

July 21 - 911 Operations Board

Upcoming meetings

August 5 - LC Fire Chiefs meeting

Equipment

Grant submitted for training mannequins and door breaching prop

Replacement Cutters ordered

OVFA REPORT- Kim Lawrence presented the OVFA Report. The Car Show is coming together. The OVFA received \$10,000.00 from the Estate of Richard S. Carter. The OVFA will pay for the new Cutters when the District receives a receipt for them.

Unfinished Business:

1. **Generator- Generator-** Travers, know and are aware of the timeline that we have for them to install the Generator. The communication with Travers is poor. The communications that Chief Flexhaug did have with them about meeting deadlines was unsettling due to their answer that the signed contract had no end date. They are aware of the Cars Show date of August 8th and that the District would like the Generator to be set in place prior to that date. They are also aware of the sealcoating and striping of the parking lot in mid-August. With the delay in starting the project and the unprofessionalism with communications the District will have a clearer timeline and end date and if Travers cannot adhere to that information the District may choose not to use them again for future projects.
2. **Seal Coating Station 1-** Liberty has a season for sealcoating and striping that ends at the end of September or beginning of October. The District is on the schedule about two weeks after the Car Show august 8th. The project should be completed by August 24th. This company is very easy to work with.



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3. **OVFA-Jaws:** -The OVFA has received funds from an estate and will be paying the full amount of the new cutters that the District has already purchased. When the District receives the invoice the OVFA will reimburse the District the full amount.

New Business:

1. **Policy 1.2007 Callback Procedures:** The Policy was reviewed and discussed. Commissioner Brock made a motion to approved Policy 1.2007 Callback Procedures. Commissioner Faber seconded the motion. Motion carries with all members of the affirmative.
2. **Health Insurance Premiums:** The discussion of needing a Policy in place for employees that decline health insurance because they have health insurance through another source or they are covered by their spouse. The BoC discussed a \$500.00 stipend to be paid to such employees. The District will look closer into this new Policy when WFCA-TPSC lets the Districts know if they are going to increase the cost of Health insurance for 2027. There is a possibility in the future if rates get to high employees may need to pay a portion of their Health insurance out of pocket. Information will be gathered for this Policy over the next few months and then written into place.

Good of the Order-

Chief Flexhaug stated to the BoC that Rosenbauer is going through a class action lawsuit. The lawsuit is due to no competition and having extremely high prices. It may affect the price of the new engine. The BoC would like to be part of the lawsuit and any information that is needed may be given. Family Day is July 29th. BoC, volunteers, employees and families are invited. It will be a potluck salad/dessert and bring your own meat to BBQ. LCFCFA has their next meeting on August 17th in Winlock. The last meeting of the year for LCFCFA is in November at RFA. We discussed the generosity of Techmotive and that we need to do something for them. They have treated us well by pushing our repairs to the front of the line. The District will try and find a place to hang the new flag for the Car Show. There is a Nicholson Risk Management Seminar in Leavenworth on Thursday, November 5, 2026. Commissioner Brock would like to attend this meeting The BoC discussed the information that will be at the meeting and Commissioner Brock may attend. In a previous BoC meeting the BoC agreed to discuss meetings and the majority can approve or deny attendance.

Adjournment: With no other business present, Commissioner Miles adjourns the meeting at 1924hrs. These are the minutes of July 16, 2026, the Lewis County Fire Protection District #1 meeting, hereby approved as written on this 20 day of August 2026.



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Prepared by:

Kim Lawrence

Kim Lawrence

Tim Miles

Commissioner Chair – Tim Miles

Carolyn Brock

Commissioner – Carolyn Brock

John Faber

Commissioner – John Faber