



Onalaska Fire Department

Lewis County Fire District #1

PO Box 100, 1733 State Route 508, Onalaska WA, 98532

(360)-978-4182 / Fax: (360)-925-3966

budget to spend on refurbishing the engine. Chief Flexhaug is to proceed with the registration process if the owner that gifted the engine does not want it back. If the previous owner does not want the engine back the District will surplus the engine. Commissioner Brock made a motion for Chief Flexhaug to ask the previous owner if he would like it back. If he does not want it back, he needs to complete the Registration process and then the District will surplus the engine. Commissioner Faber seconded the motion. Motion carries with all members voting in the affirmative.

3. Treasure Fund Investment Letter: The District received a letter from the County Treasure early this week. The letter was forwarded to the BoC and Chief Flexhaug for them to read. Tonight they discussed the issues of the letter. At this time the District will wait and see how this goes in the Treasures Department. This month we did not receive the Fund Balce Reports. Next month secretary Kim Lawrence will let the BoC know if Investment Funds were brought up to date.

4. Review DRAFT- Policy For Waiver of Health Insurance & Waiver: The BoC read through the DRAFT Policy and Waiver. The District will make some corrections and have it ready for the next BoC meeting.

5. New Volunteer C. Byman: The BoC reviewed the application of Cole Byman. Commissioner Brock made a motion to accept Cole Byman as a new Volunteer for Lewis County Fire District 1. Commissioner Faber seconded the motion. Motion carries with all members voting in the affirmative.

6. Cutters-Resolution NO. 2026-04: Commissioner Brock read Resolution NO. 2026-04 the BoC. Commissioner Brock made a motion to accept Resolution NO. 2026-04 Surplus of the unrepairable Cutters. Commissioner Faber seconded the motion. Motion carries with all members voting in the affirmative.

Executive Session Personnel- RCW 42.30.110 (1) (g): Executive Session was called at for fifteen minutes at 1928 with Chief Flexhaug and the BoC concluded at 1943 with no final decision. It was announced that the meeting would be extended with Kim Lawrence attending at 1945 for an additional fifteen minutes. The Executive Meeting adjourned at 2000. The BoC has given Chief Flexhaug approval to hire 3 additional employees for a January first start date.

Good of the Order- Discussed the Appreciation Dinner in January 2027. It will be for families. Commissioner Brock suggested the Kalua pig again. Chief Flexhaug will look into it. Commissioner Miles stated that we should have the families RSVP to get a good number of who is attending. Commissioner Brock attended the 911 E-Board meeting. She stated their mascot the racoon is going to start doing Public Education. The District is going to invite the Mascot to Apple Harvest in October.



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Upcoming meetings

August 26 - meet with School administration

September 1 - Law and Justice council meeting

September 2 - WREMS meeting

September 2 - LC Fire Chiefs meeting

September 3 - Active Shooter

September 15 - 911 Ops Board meeting

Equipment

Grant submitted for training mannequins and door breaching prop

Replacement Cutters arrived

OVFA REPORT- Kim Lawrence presented the OVFA Report. The Car Show went really well. They raised approximately \$10,000.00. Getting ready to help with Apple Harvest. Making plans for the Bazaar in November. OVFA will present the Onalaska School District with a check for \$3,085.00 for the Stop the Bleed Program at the September School Board Meeting.

Unfinished Business:

1. **Generator- Generator:** As of today, Travers has not been in contact with District 1. Chief Flexhaug will reach out to them and figure out a schedule before the end of summer.
2. **Seal Coating Station 1-** Liberty has started on sealing the pavement as of today and will finish up on Saturday. Chief Flexhaug will talk with Liberty to see if the striping will be done on Saturday.

New Business:

1. **2027 Hiring for New Employees- 2 EMTS AND 1Medic:** It was brought to Boc's attention that the Seasonal Employees really helped out the District and Chief Flexhaug stated that there is a need to hire more EMTs and Medics in the near future.
2. **Old Engine-Gifted:** A citizen of Onalaska gifted the Department an old 1920s out of service fire engine. The title has been signed over to Lewis County Fire District 1. This engine has been sitting in storage for some time. It does not run and is rough shape. The District did clean it up and put it in the Car Show. The BoC discussed the free engine and has decided not to keep the engine due to lack of storage and the District does not have a



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\$-\$69,137.16. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Chief's Report August 20, 2026

Calls for the month of July 2026 - 54, Fire – 8, EMS - ALS transports - 17

BLS transports – 8, Refusals – 8, Service Calls - 10, Other - 3

Mutual aid given- 7x's to District 8, 2x's to Dist. 6, 1x's to District 2

Overlapping calls - 14

Other

Generator

Brush 1-3 mobilized to Kaiser Canyon

Brush 1-3 mobilized to Sinlahekin

Vehicles

Stations

Roll up door at Station 1-2

Resealing of asphalt ongoing at Station 1

Training

In July we had 4 fire trainings and 1 EMS training

3 personnel enrolled in FF1 academy

2 personnel enrolling in EMT class

Meetings

August 4 - Law and Justice Council meeting

August 5 - 911 Ops Board meeting

August 5 - LC Fire Chiefs meeting

August 8 - Car Show

August 10-15 Vacation

August 17-21 ALERRT train the trainer



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Board Of Fire Commissioners Meeting Minutes

August 20, 2026

Physical location of 1733 ST RT 508

The Regular Board of Commissioners meeting was called to Order by Commissioner Miles, at 1816 hrs., followed by Pledge of Allegiance

Board of Commissioners in attendance – Commissioner Tim Miles Chairman, Commissioner John Faber, and Commissioner Carol Brock.

Chief – Brad Flexhaug

Administrative Assistant- Kim Lawrence

Additional attendees are on the sign-in sheet.

Public Comments: No public attendance.

Approval of Agenda: Kim Lawrence presents today's Regular Meeting Agenda with Additions. Commissioner Brock made a motion to approve today's Regular Meeting Agenda with Additions. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Prior Meeting Minutes:

The Board reviewed July 16, 2026, BoC Special meeting minutes. Commissioner Brock moved to approve July 16, 2026, BoC Special meeting minutes. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Fund Reports: Kim Lawrence presented to the Board for review June 2026 Treasure Fund reports that show the ending balance for the month of July to be: General Fund \$0.00, EMS Fund \$0.00 Bond Fund \$0.00 and Columbia Bank \$137,840.01. The Fund Balance report was not received from the County Treasures office to Reconcile Funds for July. This information will be updated to the BoC when it is received at a later date.

Payroll: Kim Lawrence presented the July 2026 payroll in the amount of \$59,205.06 for the Board's review and approval. Commissioner Brock moved to approve the July 2026 payroll in the amount of \$59,205.06 as presented. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Warrant Distribution:

GEN-\$69,137.16 EMS-\$50,883.04 Total Imprest Transfer \$120,020.20

Kim Lawrence presented July 16, 2026, to August 19, 2026, Warrant Distribution transfer from the Treasurer account to the Imprest Account in the amount of \$120,020.20.

Commissioner Brock moved to approve the Warrant Distribution, and transferred from June 25, 2026, to July 15, 2026, Treasurer account to the Imprest Account in that amount of



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Adjournment: With no other business present, Commissioner Miles adjourns the meeting at 2016hrs. These are the minutes of August 20, 2026, the Lewis County Fire Protection District #1 meeting, hereby approved as written on this 17th day of September 2026.

Prepared by:



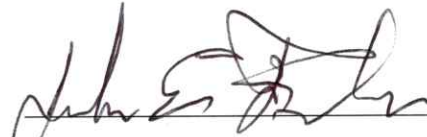
Kim Lawrence



Commissioner Chair – Tim Miles



Commissioner – Carolyn Brock



Commissioner – John Faber