



Onalaska Fire Department

Lewis County Fire District #1

PO Box 100, 1733 State Route 508, Onalaska WA, 98532

(360)-978-4182 / Fax: (360)-925-3966

Board Of Fire Commissioners Meeting Minutes

February 19, 2026

Physical location of 1733 ST RT 508

The regular meeting of the Board of Commissioners was called to Order by Commissioner Tim Miles, at 1803 hrs., followed by Pledge of Allegiance

Board of Commissioners in attendance – Commissioner Tim Miles Chairman, Commissioner John Faber, and Commissioner Carol Brock.

Chief – Brad Flexhaug

Administrative Assistant- Kim Lawrence

Additional attendees are on the sign-in sheet.

Public Comments: No public comments

Approval of Agenda: Kim Lawrence presents today's agenda. Commissioner Brock made a motion to approve today's agenda. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Prior Meeting Minutes:

The Board reviewed January 15, 2026, BoC meeting minutes. Commissioner Brock moved to approve January 15, 2026, BoC meeting minutes. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Fund Reports: Kim Lawrence presented to the Board for review January 2026 Treasure Fund reports that show the ending balance for the month of January to be: General Fund \$1,055,989.19, EMS Fund \$1,000,897.76 Bond Fund \$774.72 and Columbia Bank \$151,160.43. The combined total for Gen, EMS, and Umpqua Bank is \$2,208,047.38.

Payroll: Kim Lawrence presented the January 2026 payroll in the amount of \$33,764.19 for the Board's review and approval. Commissioner Brock moved to approve the January 2026 payroll in the amount of \$33,764.19 as presented. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Warrant Distribution:

GEN-\$39,059.69 **EMS-**\$30,885.28 **Total** Imprest Transfer \$69,944.97

Kim Lawrence presented January 15, 2026, to February 18, 2026, Warrant Distribution transfer from the Treasurer account to the Imprest Account in the amount of \$69,944.97. Commissioner Brock moved to approve the Warrant Distribution, and transfer from the January 15, 2026, to February 18, 2026, Treasurer account to the Imprest Account in that amount of \$69,944.97. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.



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Chief's Report February 19, 2026

Calls for the month of January 2026 – 42

Fire - 4, EMS - ALS transports – 23, BLS transports – 5, Refusals – 6, Service Calls – 2,
Other - 2

Mutual aid given- 0x's

Overlapping calls - 8

Other

Fuel tank-for Diesel, needs tank cleaned out and the outside cleaned up.

Vehicles

Ambulance 1 is at Braun for re-chassis. Final inspection scheduled for Feb. 26. The District received the Invoice of \$199,520.65 from Braun we will go through the ambulance and drive it before payment is made. Chief Flexhaug has arranged striping with a quote around \$4,200.00.

New engine prebuild meeting completed

B-1-3 ABS fixed

C-1-1 new tires/wheels

Stations

Roll up door at Station 1-2, Summer Project

Training

In January we had 5 fire trainings and 1 EMS training

Extrication training

March 14 - Live fire training in Salkum

Meetings

January 22 - AAR at County courthouse

January 27 - BOCC meeting 10 am

January 27 - CPR renewal class

February 4 - Chiefs meeting

February 5 - Active shooter meeting

February 16 - LC Fire Commissioners meeting

February 17 - C3 Pathways train the trainer

February 18 - 911 Executive board meeting

Upcoming meetings

March 3 - 911 Operations board meeting-

March 4 - DNR chief's meeting

March 4 - WREMS meeting

March 4-6 - Leadership conference- Commissioner Brock will be attending the Nicholson Meeting.



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March 5 - Active shooter meeting

Equipment

The Boat has been ordered shipping is slow. Helmets are stuck in Germany, three weeks behind delivery schedule.

Unfinished Business:

- 1. Seasonal Employees-** The Department had 6 applications for the Seasonal Position. One person pulled their application today. So, we had 5 official applications. With the addition of two new Seasonal Employees Chief Flexhaug had to order more lockers for gear. The District is planning on having a Mini Academy May 5th through 9th for EMS, Fire, and Wildland training to get as much training as possible. The Districts employees and volunteers will be doing the training. The goal for the Seasonal Employees is to have more coverage in the District as well as sending one or two people to MOBE for DNR.
- 2. Bicycle Rodeo April 11, 2026 –** A flyer was presented for the BoC to review that will go the Onalaska K-8th grades the first of March and April. This day will consist of riding through cones, crosswalk and railroad education, helmet fitting for kids while supplies last. There will be light bicycle maintenance taught. At the end of the Rodeo there will be a Family bicycle ride with pizza and prizes for participants.
- 3. OVFA Review-** The BoC received the OVFA's Bylaws in an email. The BoC discussed that the Bylaws should be updated since it has been a few years since the organization has been formed and running things have changed. The discussion with the President needing to step down due to a family members health concern, The BoC has stated that Kim Lawrence may take a position on the Board of the OVFA keeping OVFA and her position here at the District separate. The BoC relationship with the OVFA is that they control the personnel that can become volunteers. Chief Flexhaug is a liaison between the District and the OVFA with a right to vote on a tie breaker. When the President does step down from the position a Past Chair or Committee Chair may be appointed.
- 4. Generator-** Chief Flexhaug has found a Generator on GovDeals. It is 30 years old and has 3,000 hours on it. It is a 100kw Generator. It is what we have been looking for. It is also on a trailer which could be resold. The add states that it does run. The BoC discussed the cost and the need. It is well below the price of a new generator. The BoC gave Chief Flexhaug permission to spend up to \$10,000.00 on the generator. The bidding closes on 2/20/26 at 7:00PM. If purchased the District will need to have a pad poured, electrician work completed. The Generator will need testing, maintenance, and appearance cleaned up.



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New Business:

- 1. Election of BoC Officers for 2026-** Commissioner Brock proposed that the BoC stays with the Chairs that are current. The BoC discussed the Chairs held and would like to stay with Commissioner Miles as the Chair, Commissioner Brock as Vice Chair and Commissioner Faber will hold in the third Chair.
- 2. Letter from Lewis County Treasurer about Bond Investment Interest-** The Letter that the County Treasurers office sent to the District was forwarded to the BoC for review. Overall, in October of 2022 the District signed a Contract with the Treasures Office that Lewis County Treasure was to invest daily, all cash balances held by the Treasurer for the benefit of the individual funds of the Fire District 1 in the Lewis County Investment Pool and accept the conditions outlined above. The Treasure Arney Davis called the Station to talk because Secretary Kim Lawrence pursued questions with Noah Hudson and pressed the issue of why our Bond Fund Interest was not returned to the District. In the telephone conversation between Arney Davis and Kim Lawrence the overall statement from the Treasurer was that the Bond Interest Investment money was gone and the District could not get it back. He stated that around 6 other Districts had been overlooked and the money was gone. An email that was received from Noah Hudson stated that the average bond reserve balance is \$100,00.00 over a year. An example was given that if the interest was 4.6% for the year 2025 the District would have earned \$4,600.00 of interest for the year 2025. The amount of interest in previous years depends on the interest rate at that time. The BoC feels like this issue needs to be pursued and resolved. The BoC would like to see the Bond Investment Interest come back into the Bond Fund. The BoC would like Chief Flexhaug and Secretary Kim Lawrence to follow up with the Treasurer's Office and have a more in-depth conversation with Treasurer Arney Davis to resolve this issue. Chief Flexhaug contacted the District Lawyer, Snure, and he informed Chief Flexhaug that this is something that we should pursue.
- 3. Resolution NO. 2026-02 Authorizing Surplus of Public Property-** The OVFA has purchased the District new AEDs. The District now has 5 Cardiac Science AEDs and 1 Cardiac Science Trainer to surplus. Commissioner Miles Read Resolution NO. 2026-02 to the BoC. With this Surplus Resolution there is a Bill of Sale and Hold Harmless Agreement. When the transfer of the AEDs to Timber River Connections Older Adult Centers are completed the Bill of Sale and Hold Harmless Agreement will be signed. Commissioner Brock asks that the Chronicle be present to report on the agreement signing so the public knows that AEDs from Fire District 1 will benefit the entire county. Commissioner Miles made a motion to approve the Resolution 2026-02 Authorizing Surplus of Public Property to Timber River Connections Older Adult Centers. Commissioner Faber seconded the motion. Motion carried with Commissioner Brock abstaining from the vote.



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4. **Executive Session:** Personnel RCW 42.30.110 (1) (G)- Session started at 1925 hours and was set for 25 minutes. At 1950 hours it was announced to the public that the Session needed 10 more minutes. Session ended at 2000 hours. BoC returned to the Meeting Room. The decision from Executive Session was announced by Commissioner Miles that Chief Flexhaug has been authorized to make offers to two of the applicants.
5. **New Volunteer Applications-** The BoC reviewed Volunteer Applications and Background checks from Alexis Krause, Margaret Clark, and Nathan Bloomfeldt. Commissioner Brock made a motion to accept Alexis Krause, Margaret Clark, and Nathan Bloomfeldt as volunteers for District 1. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Good of order- Start thinking about next year's Appreciation Dinner. Chief Flexhaug mentioned that the boat the District ordered is on its way it is held up in Customs. We may not or may not get it! Chiefs F150 will need airbags, or bump stops when he has the Skid Unit in his truck. TechMotive will be getting us a quote for that. Also, a tailgate wiring disconnect. B1-3 is at TechMotive now getting some ABS work done. When it is complete Chief Flexhaug would like to have the dent repaired on the driver's side door.

Adjournment: With no other business present, Commissioner Miles moves to adjourn at 2008hrs. These are the minutes of February 19, 2026, the Lewis County Fire Protection District #1 meeting, hereby approved as written on this 19th day of March 2026.

Prepared by:

Kim Lawrence

Commissioner Chair – Tim Miles

Commissioner – Carolyn Brock

Commissioner – John Faber