Onalaska Fire Department

Lewis County Fire District #1
PO Box 100, 1733 State Route 508, Onalaska WA, 98532
(360)-978-4182 / Fax: (360)-925-3966

Board Of Fire Commissioners
August 20, 2025,
Physical location of 1733 ST RT 508

The regular meeting of the Board of Commissioners was called to Order by Commissioner Tim Miles, at 1800 hrs., followed by Pledge of Allegiance

Board of Commissioners in attendance – Commissioner Tim Miles Chairman, Commissioner John Faber, and Commissioner Brock.
Chief – Brad Flexhaug
Administrative Assistant- Kim Lawrence
Additional attendees are on the sign-in sheet. (no attendees)

Approval of Agenda: Kim Lawrence presents today's agenda. Agenda was amended under Unfinished business #6 Medic 1 update was added. Commissioner Brock made a motion to approve today's amended agenda. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Prior Meeting Minutes: The board reviewed July17, 2025, BoC meeting minutes. Commissioner Brock moved to approve July 17, 2025, BoC meeting minutes. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Fund Reports: Kim Lawrence presented to the Board for review the July 2025 Treasure Fund reports that show the ending balance for the month of July to be: General Fund $1,065,937.52, EMS Fund $909,976.10, Bond Fund $77,858.28, and Umpqua Bank $141,933.12. The combined total for Gen, EMS, and Umpqua Bank is $2,117,846.74.

Payroll: Kim Lawrence presented the July 2025 payroll in the amount of $34,893.35 for the Board's review and approval. Commissioner Brock moved to approve the July 2025 payroll in the amount of $34,893.35 as presented. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Warrant Distribution:

GEN-$43,748.28 **EMS**-$29,267.11 **Total** Imprest Transfer $73,015.39

Kim Lawrence presented July 17 ,2025, through August 20, 2025, Warrant Distribution transfer from the Treasurer account to the Imprest Account in the amount of $73,015.39. Commissioner Brock moved to approve the Warrant Distribution, and transfer from the July 17, 2025, through August 20, 2025, Treasurer account to the Imprest Account in that amount of $73,015.39. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

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Chief's Report August 21, 2025

Calls for the month of July 2025 - 35
Fire - 7
EMS - ALS transports – 11, BLS transports – 8, Refusals - 2
Service Calls - 3
Other - 4
Mutual aid given- District 8 - 1 time
Mutual Aid Received- District 5&8 - 1 time
Overlapping calls - 2

Other

Vehicles
Ambulance 1 waiting for re-chassis – should start beginning of next year. Build takes 90 days from chassis. It may be complete late first quarter or early second quarter of 2026.
Working on design for new engine- As of now we will be going with a Rosenbauer. They have the best pricing compared to two other companies. It will be a Freightliner chassis. The price is a rough estimate of $650,000.00. We may have some room in this estimate to add or take away 4-wheel drive (2-wheel drive) or High- and Low-pressure pump (low pressure pump). Once all request have been made regarding the design we will get a better cost report to see if we need to add or take away anything to stay on budget.

Stations
Roll up door at Station 1-2

Training
In July we had 4 fire trainings, 1 EMS training and a Family Water games day

Meetings

August 6 - County Fire Chiefs meeting-Ems Council has been defunded. Looking at ways to fund EMS.

August 7 - active shooter meeting-Going well training will take place soon.

August 18 - meeting with Marie Glusencamp Perez- L. Krause attended

At this meeting it was brought to the public's attention that the 911 project for infrastructure had a 2.2 Million dollars deficit. The County had used the ARPA Funds for Public Safety payroll. The County stated that the 911 project was fully funded. The money that had been asked for was paid. The 2.2 Million dollars were for infrastructure such as generators and air conditioners weren't in the original budget. At this time, we believe that all Districts Dispatch fees will be raised to pay for the infrastructure shortage of funds.

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August 18 - EMS council meeting-L Krause attended- Rich Underdahl is the new Chair

August 18 - County Fire Commissioners meeting

August 20 - Staff Meeting

August 21 - Meeting with School Superintendent -went well. We had a great conversation about being more present at the school. Such as standing in as a guest for Doughnut's for Dads, Muffins for Moms, and Grandparents Day. We may also help with traffic control for the first couple of days of school. Discussed Fire Prevention Week. Displaying posters at Station1 during Apple Harvest.

Upcoming meetings

September 3 - County Fire Chiefs meeting

September 3 - NERIS onboarding meeting

September 4 - Active Shooter meeting

Equipment

Helmets- Put in for a grant from GESA Credit Union. If we don't get the Grant we will purchase helmets in the future.

Unfinished Business:

1. Water District Update-We are working on having a better relationship with the Water District. The past letter that came eluded that the District may have been part of the blame for undetected water shortages. When discussed over the phone with their Secretary Amy this was not the intention of the letter. It was a statement regarding the Water District and the Fire District work together to track any water loss issues. There are some questions the Fire District has about yearly fees, water flow testing and the possibility of hydrants being painted. Kim Lawrence will reach out to the Water District and discuss a future meeting with them.

2. Region 8 Meeting October 6th- Commissioners Brock and Faber will attend

3. WFCW Conference, on October 22 through the 25th at Tulalip Casino-Commissioners Brock and Faber will be attending. Cost for the Conference is $470.00 per person for all the days and an additional $50.00 for the Snure Conference. Total cost per person is $520.00 (2 X $1,040.00). If Kim Lawrence registers them before September 20, 2025, the

District can save $50.00. Commissioner Brock made a motion to approve Commissioner Faber and herself to attend the WFCW Conference at the Tulalip Casino October 22nd through 25th, 2025 in the amount of $1,040.00. Commissioner Faber seconded the motion. Motion carries with all members voting in the affirmative.

4. Nov 5-7 WSRMG Renewal meeting Leavenworth- Commissioner Brock will be attending the WSRMG Renewal meeting in Leavenworth with a registration fee of $200.00. Commissioner Faber made a motion to approve Commissioner Brock to attend the WSRMG Renewal Meeting at the cost of $200.00. Commissioner Miles seconded the motion. Motion carries with all members voting in the affirmative.

5. January 9, 2026, Appreciation Dinner- In the past we discussed have Mexican food. We have changed plans. This year we will have pizza, salad bar, and charcuterie boards. All the pizza will be baked on Chief Flexhaug's BBQ. The members of the Department will help with set up, decorating and preparing the food. The OVFA has budgeted to help pay for the food at this event.

6. Medic 1- Per Commissioner Brock, Medic 1 went through a State Audit. At the end of that Audit Medic 1 owes money. The total of the money owed to the State will be divided by the four Districts that remain at the time of Medic 1 dissolving, Onalaska Fire District, Salkum Fire District, Toledo Fire District, and Vader Fire District. The Districts should receive an email from Carmen Underdahl with the amount that each District needs to pay. Once she receives all the checks she will mail them to the State Auditor. Also, currently the State Revenue has a balance of $9000.00. Since Medic 1 has been dissolved there is no way to access that money. Bill Moore is working on trying to access that money. He will exhaust his efforts to do so. Nothing has been updated at the State level for active members. The most current list of members was David Beal (out of the country at this time), Amanda Blankenship (current Secretary at District 3), Rich Underdahl (Chief of 15 and 20), and Andy Anderson (deceased). The last Board members were Bill Moore, Carol Brock, Paul Jensen, and George Keach. The bank account for Medic 1 was closed when it was dissolved. So, no money can come into Medic 1 unless they create Medic 1 again to open a Bank account. It is possible that the $9000.00 at the Revenues office will stay there.

New Business:

1. Resolution 2025-05 Surplus 1994 Navi 4900 DT466- Commissioner Miles read 2025-05 in its entirety. Commissioner Brock made a motion to approve Resolution 2025-05 Surplus 1994 Navi 4900 DT466. Commissioner Faber seconded the motion. Motion carries with all members voting in the affirmative. There was discussion of how the District will surplus

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the 1994 vehicle. Ritchie Brothers, Truck Auto Trader, or Gov-deals. After discussion the BoC feels that any of the three are adequate and left the decision up to Chief Flexhaug. Chief Flexhaug is going to investigate selling it on Gov-deals.

2. Picnic tables/bench- The High School has two picnic tables and one bench from the Car Show that did not sell. The picnic tables are $100.00 each and the bench is $75.00. The BoC discussed that it would be nice to have them at Station 1 for the members as well as for future events. The BoC agreed to purchase the 2 picnic tables and the 1 bench for a total cost of $275.00. Commissioner Miles will get a receipt for the purchase.

3. Display Fire Prevention Week Posters- The Department would like to display as many of the posters we can this year at the Apple Harvest. The Department members will judge the posters and pick some winners. We will have prizes to hand out. The Department feels this is a good way to get more participants into the Station for Apple Harvest. For the Blue-ribbon winners from each class, they will come to a BoC meeting and be recognized as we did last year.

The good of the Order- Blood Drive August 25th here at Station 1 from 10:00 am to 2:30pm. We will present winning posters at a later BoC meeting. We are starting to see more homeless in the area. They are camping at the old garbage dump. There is a community CPR class on November 1st. Dispatch is struggling to keep employee numbers up. They were training for three positions only 1 made through probation and then a long-time employee was let go.

Our next meeting is Thursday September 18, 2025

Adjournment: With no other business present, Commissioner Miles moves to adjourn at 1957 hrs. These are the minutes of August 20, 2025, the Lewis County Fire Protection District #1 meeting, hereby approved as written on this 20th day of August 2025.

Prepared by:

Kim Lawrence

Kim Lawrence

Commissioner Chair – Tim Miles

Commissioner – Carolyn Brock

Commissioner – John Faber