



Onalaska Fire Department

Lewis County Fire District #1

PO Box 100, 1733 State Route 508, Onalaska WA, 98532

(360)-978-4182 / Fax: (360)-925-3966

Board Of Fire Commissioners

April 17, 2025

Physical location of 1733 ST RT 508

The regular meeting of the Board of Commissioners was called to Order by Tim Miles (Chairperson) at 1805 hrs. followed by Pledge of Allegiance

Board of Commissioners in attendance – Chair Tim Miles, Commissioner, Commissioner Carolyn Brock, & Commissioner John Faber
Chief – Brad Flexhaug
Administrative Assistant- Kim Lawrence
Additional attendees are on the sign-in sheet.

Approval of Agenda: Kim Lawrence presents today's agenda. Commissioner Brock makes a motion to approve today's agenda. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Prior Meeting Minutes: The board reviewed the March 20, 2025, BoC meeting minutes. Commissioner Brock moved to approve March 20, 2025, BoC meeting minutes. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Fund Reports: Kim Lawrence presented to the Board for review the March 2025 Treasurer Fund reports that show the ending balance for the month of March to be: General Fund \$777,112.86. EMS Fund \$779,401.63. UTGO Bond Fund \$19,016.19. Umpqua Bank Fund \$156,730.32.

Payroll: Kim Lawrence presented the March 2025 payroll in the amount of \$30,389.91 for the Board's review and approval. Commissioner Brock moved to approve the March 2025 payroll in the amount of \$30,389.91 as presented. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.

Warrant Distribution:

GEN-\$55,584.41

EMS-\$21,472.23

Kim Lawrence presented the March 20, 2025, through April 16, 2025, Warrant Distribution transfer from the Treasurer account to the Imprest Account in the amount of \$77,056.64. Commissioner Brock moved to approve the Warrant Distribution, and transfer from the March 20, 2025, through April 16, 2025, Treasurer account to the Imprest Account in that amount of \$77,056.64. Commissioner Faber seconded the motion. Motion carried with all members voting in the affirmative.



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Chief's Report April 17, 2025

Calls for the month of March 2025 – 30, Fire – 4, EMS - ALS transports – 13, BLS transports - 6
Refusals – 3, Service Calls – 2, Other – 2, Mutual aid given- District 5 - 1 time,
Overlapping calls – 4.

Other

Received 2200 feet of Large diameter hose in exchange for the surplus turnout gear. This will help the Districts Insurance rating.

Vehicles

Ambulance 1 waiting on estimate for re-chassis

LDH has been loaded onto engines

Skid unit is in and loaded in the F150

Stations

Training

In March we had 5 fire trainings and 1 EMS training

Extrication training completed March 8

Wildland Field day will be April 26th and Wildland pack test will be April 30th. We will be expanding. Our Wildfire training this year. We have asked for access to Vail a Weyerhaeuser unit at the end of August Rd. more hands There is a small clear cut there that is more realistic for training. There is new personnel at DNR so it may be easier to get our red cards for 2025.

April 22 will be EMS drill with Dr McCahill teaching- Doctor McCahill will be here to teach Nero Emergencies and we have invited other districts. We are hoping to have a good turnout.

Meetings

April 2 - County Fire Chiefs meeting

April 7 - EMS Council Meeting- Discussed issues with ALS Licenses. Medix is coming into the County without one and AMR is done on May 30, 2025. They have established some emergency meetings to apply for another ALS license. In the past it has taken months to get one. It is quite possible that it may be until the end of summer before a license is issued by the County.

April 15 - Dispatch appreciation gift

April 17 – CUC- Jennifer Libby Jones is Leaving early due to an injury. Her last day is the end of April. They have gone out to the County for applications and have not received any applicants. Now they will advertise the position outside of the County to try and find applicants, they will post it this week. Dispatchers are up to 15 and are doing well. They're hoping to be up



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to 18 by the end of the year. Chief Flexhaug is an alternate for the Executive Board, and he will be one of the Chiefs on the Operations Board.

Upcoming meetings

April 24 - SCBA flow testing

May 2 - Staff meeting

May 7 - County Fire Chiefs meeting

May 13 - Zoll service

Equipment

Helmets, boots and gloves- The quote on new helmets was reasonable. We will be moving forward with purchasing in the future. SeaWestern was here to demo gloves. We found a pair that we liked that was good quality and that was not too expensive. The SeaWestern Salesman will be back to Demo boots.

Association Report : There was no one present to give a report. At this time Chief Flexhaug discussed that the Fireworks show has stalled. We are waiting to see if the Vender has enough fireworks for OVFA to sell out of a stand or if there are only fireworks available for a small show. At this time, we may not happen this year.

Unfinished Business:

- 1. ILA-911- update**– The CUC made minor changes on the ILA agreement today. The Districts are now waiting for the final letter so it can be signed. Once that is done the Executive Board will be set in place and they will interview and hire a new Director.
- 2. BVFF-Annual Payment for Volunteers-** We are still waiting for paperwork from BVFF for 2024 volunteers. We tried to enter the information on their new website, and it did not work. Currently, we do have a \$180.00 credit on our account. As soon as we get the paperwork Chief Flexhaug will approve the members that meet the criteria and then the BoC will approve it to be paid.
- 3. Mutual Aid Agreements for District 5,6, and 8-** The BoC reviewed the renewal of the Mutal Aid Agreements. Districts 5 and 8 we are renewing. The District is reestablishing a Mutal Aid Agreement with District 6. The Agreements are standard practice. Commissioner Miles accepted. The mutual aid agreement with District 6, commissioner Brock seconded the motion. Motion carried, with all members voting in the affirmative. Commissioner Brock accepted the mutual aid agreement with District 5. Commissioner Miles seconded the motion. Motion carried, with all members voting in the affirmative. Commissioner Faber accepted the mutual aid agreement with District 8. Commissioner Miles seconded the motion. Motion carried, with all members voting in the affirmative.



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4. Rechassis Aid -1- : Update on 2001 Ambulance Rechassis

Ron L. from Braun NW still hasn't finished the estimate for rechassisng the 2001 ambulance. Because of the current tariff situation, chassis orders are likely to shut down earlier than expected. The E-Series haven't been affected yet, but it probably will be soon. We're hoping to get the estimate and move forward before prices go up even more. Chief Flexhaug is doing what he can to speed things up and push it through. Right now, we've got a verbal estimate of \$175-\$180.00 but if the tariffs go in place the cost will rise. Once we get the final estimate, Chief Flexhaug will go over the estimate and make any needed changes. The box setup should be like the other ambulances.

5. Engine Replacement for Station 2- The engine at station 2 is a 1992. It will be passed its 25 years of service when our insurance rating happens in 2027. It's time to start thinking about replacing it. The new engine will have to be shorter in length and height to fit in Station 2 Chief Flexhaug talked with SeaWestern, who has a manufacturer for engines now. They are 24 to 30 months out. Prices will change in the future due to tariffs. The Department is interested in a 2-axle tender that will hold approximately 1500 gallons of water. Which is a smaller vehicle to fit at Station 2. A new engine at Station 2 will keep the insurance rating down and there will be less taxes on our community. We may be making more payments on Engine 7 to get it paid off sooner. Chief Flexhaug feels that it is time to start looking and budgeting for a new tender. The Board of Commissioners gave chief Flexhaug permission to get some estimates for a new tender. It will be a long process specking out a new tender and will take a while to complete.

New Business:

1. Region 8 Meeting in Ridgefield- May 5th, 6:30 dinner meeting starts at 7- Commissioner's Brock and Faber will be attending as well as Kim Lawrnce, Chief Flexhaug may attend.
2. Newsletter Started- Kami and Kim have started on the Newsletter for 2025. The BoC looked at the unfinished rough draft. A few things that the BoC would like to address is updating the mailing list with the Silver Agency to make sure PO Boxes are managed correctly. The BoC would like to let the community know how much they appreciate their support. Also try and word a phrase to help the OVFA get "help" for the association.



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Executive Session Personnel: RCW 42.30.110 (1)(G) – Session started at 19:11 called for ten minutes. Session ended at 19:21 with no decisions made at this time.

The good of the Order- Reseal Station 1 in the next two years. January 9th, 2026 is our next Appreciation Dinner. We would like to have an authentic Mexican dinner. Commissioner Miles will ask his wife to contact the family that does the Community Dinner. May 19, 2025, is the All-Commissioners Dinner in Mossyrock.

Our next meeting is Thursday April 17, 2025

Adjournment: With no other business present, Commissioner Miles moves to adjourn at 18:58 hrs. These are the minutes of March 20, 2025, the Lewis County Fire Protection District #1 meeting, hereby approved as written on this 20 day of March 2025.

Prepared by:

Kim Lawrence

Commissioner Chair – Tim Miles

Commissioner – Carolyn Brock

Commissioner – John Faber